

CHESHIRE EAST COUNCIL**JOB DESCRIPTION**

1.	IDENTIFYING FACTS	
	Job Title :	Independent Member of the Standards Committee
	Period of Office :	4 years
	Responsible to :	The full Council
	Date of Job Description :	June 2008

2. JOB PURPOSE

To be a member of the Council's standards committee, promoting high standards of conduct and being independent of local government.

3. RESPONSIBILITIES

To be an independent member of the Council's Standards Committee and to undertake the work of the Committee and any sub-committee or panel in accordance with its role and functions.

4. SPECIFIC DUTIES

- (1) To attend meetings of Standards Committee and, as required, any sub-committee or panel.
- (2) As one of five independent members on the Committee, to contribute to the debate and decision-making from a perspective outside local government.
- (3) To read Committee and other reports, publications from the Standards Board for England and information on ethical standards in local government in order to contribute to the promotion of ethical well-being within the Council.
- (4) To attend induction seminars, training and information courses and conferences as required, in order to gain an understanding of the Council and its workings and the ethical framework.
- (5) To understand the Members' Code of Conduct and personally to promote and maintain high standards of ethical conduct.

- (6) To deal with the determination of complaints against councillors at hearings into alleged breaches of the Members' Code of Conduct, as required.
- (7) To liaise with external organisations, including parish councils and the Standards Board for England, as may be required.
- (8) To act as chairperson of the Standards Committee and any sub-committee or panel, if required.
- (9) To undertake such other responsibilities as may reasonably be required by Standards Committee.